



DEPARTMENT OF THE AIR FORCE  
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

10 MAY 2000

MEMORANDUM FOR ALMAJCOM/FOA/DRU

FROM: SAF/AQC  
1060 Air Force Pentagon  
Washington DC 20330-1060


SUBJECT: Request for Sampling of Government-wide Purchase Card Transactions--Senate Armed Services Committee Report 106-50

The FY 2000 National Defense Authorization Act, Report 106-50, directed that each of the Services conduct a review of purchase card transactions and report back to Congress. The direction is to review using appropriate sampling techniques to assess the categories of purchases for which the purchase card has been used to determine whether such purchases would more appropriately be made through other contracting mechanisms that would enable the government to negotiate more favorable prices.

To respond to this directive, request that each MAJCOM select one Contracting Squadron to perform a sampling of 200 items purchased by cardholders on the open market for any period after 1 October 1998. These transactions should be selected from the ten largest Merchant Category Codes (MCCs) to be identified by US Bank for that base. This will provide a degree of stratification of items or services most extensively purchased by that base. The evaluator(s) should randomly select 20 different items or services from each MCC. Items or services ordered with the Purchase Card from existing contracts should not be included.

Please identify the squadron and point of contact no later than 19 May 2000. Mr. John Caporal, SAF/AQCO, will provide the MCC list to the installation point of contact. Forward the results of the review no later than 30 June 2000. Provide a review summary including the number of items or services found to be reasonably priced by MCC, the number found not to be reasonably priced by MCC, and any other relevant comments pertaining to the pricing of the sample items. It is not necessary to submit a line item breakdown or pricing justification/documentation with the report; however, be prepared to provide backup information should Congress request further documentation.

My point of contact is Mr. John Caporal, SAF/AQCO, DSN 425-7029 or Commercial (703) 588-7029, or email john.caporal@pentagon.af.mil.

  
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